**2019 International Young Scientists Awards in the Field of Oil and Gas:**

**A Glance Into the Future**

**Cover Sheet**

*A scanned copy signed by the institution representative*

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| **GENERAL PROJECT INFORMATION** |
| **Project Title:** |  |
| **Nomination Category (check one or more):** | [ ]  Extraction, Processing, Transportation and Storage of Hydrocarbons, LNG Projects[ ]  Electric Power[ ]  IT Solutions  |
| **Research Area:** |  | **Sub-Research Area:** |  |

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| **APPLICANT INFORMATION** |
| **Full Name (Last, First, Patronymic / Middle)** |  |
| **Gender:** | [ ] Male | [ ] Female |
| **Date of Birth** (DD/MM//YY)**:** |  |
| **Citizenship [[1]](#footnote-1)** |  |
| **Contact Information:** | **Email:** |  | **Tel.:** |  |
| **Complete mailing address:** |  |
| **Highest Degree Earned** |  | **Field of Degree:** |  | **Year Awarded:** |  |
| **Position / Title:** |  |
| **Total number of team members (if applicable)** |  |

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| **INSTITUTION INFORMATION** |
| **Institution Name (university, company):** |  |
| **Complete Mailing Address:** |  |
| **Institution Representative:** | **Name:** |  | **Title:** |  |
| **Contact Information:** | **Email:** |  | **Tel.:** |  |

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| **Signatures** - scanned, signed copies of this cover sheet are required for applicants |
| Applicant Signature |  | Date |  |
| Institution Representative Signature |  | Date |  |

**Project Abstract**

*(Minimum 200 - maximum 250 words)*

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**Public Summary[[2]](#footnote-2)**

*(Minimum 200 - maximum 250 words)*

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**Project Narrative**

*Should not exceed ten (10) pages,*

*including any graphs, tables, diagrams, and photos, etc.*

***Contributing Authors:***

**Reference List**

*Bibliographic citations in alphabetical order.*

**Personnel Data – if applicable**

*Should not exceed one (1) page for one individual.*

*Please copy this page as necessary.*

|  |  |
| --- | --- |
| **Full Name (Last, First, Patronymic / Middle)** |  |
| **Gender:** | [ ] Male | [ ] Female |
| **Date of Birth** (DD/MM//YY)**:** |  |
| **Citizenship[[3]](#footnote-3)**  |  |
| **Contact Information:** | **Email:** |  | **Tel.:** |  |
| **Complete Mailing Address:** |  |
| **Highest Degree Earned** |  | **Field of Degree:** |  | **Year Awarded:** |  |
| **Position / Title:** |  |
| **Institution:** |  |
| **Short description of the role on the project, and relevant experience (2-3 sentences)** |  |

|  |  |
| --- | --- |
| **Full Name (Last, First, Patronymic / Middle)** |  |
| **Gender:** | [ ] Male | [ ] Female |
| **Date of Birth** (DD/MM//YY)**:** |  |
| **Citizenship[[4]](#footnote-4)**  |  |
| **Contact Information:** | **Email:** |  | **Tel.:** |  |
| **Complete Mailing Address:** |  |
| **Highest Degree Earned** |  | **Field of Degree:** |  | **Year Awarded:** |  |
| **Position / Title:** |  |
| **Institution:** |  |
| **Short description of the role on the project, and relevant experience (2-3 sentences)** |  |

**Participant CV**

*For the Applicant and all team members (if applicable)*

*(One CV should not exceed four pages in length).*

**Letter of Support (LOS)**

*Please complete using this Template/Sample*

[Applicant Institution Letterhead]

[Date]

[Institution Name and Address]

Re: [Full Proposal Title]

Dear GIFAwards Organizers,

Sincerely,

[Supervisor’s Signature] [Typed Name]

**Applicant Declaration**

*A signed and scanned copy should be included*

[Date]

[Institution Name and Address]

Re: [Full Proposal Title]

Dear GIFAwards Organizers,

I, [Applicant Name], hereby acknowledge that I have submitted a proposal [Proposal Title] to the 2019 International Young Scientists Awards in the Field of Oil and Gas: A Glance Into the Future.

I testify that the information provided is true, complete, and accurate to the best of my knowledge, and that that the proposal conforms to the GIFAwards policies and requirements. I understand that providing false information on this application may disqualify me from participation in the 2019 GIFAwards.

I warrant to the GIFAwards Organizing Committee that the submitted work is original; that I am the author and proprietor of the research work, and the owner of all the rights granted to the GIFAwards Organizing Committee / or have obtained permission of the right holder.

I declare that this work does not violate any authors’ or other rights of any persons or parties nor discloses any proprietary information, including but not limited to inventions, utility models, industrial samples, know-how, and schemes, etc.

I declare that to the best of my knowledge this research contains no materials previously published or written by another person. Any contribution made to the research by others, with whom I have worked, is explicitly acknowledged. I understand and acknowledge that if plagiarism, violation of any authors’ rights or disclosure of proprietary information is detected, my proposal will be withdrawn from the competition.

I hereby grant and assign to the GIFAwards Organizing Committee the rights to publish and disseminate the research work and/or its components.

If a claim shall arise as to any of the author’s rights, I shall proceed separately to prosecute an action based on such claims, and shall bear the costs of litigation. I understand and acknowledge that the GIFAwards Organizing Committee has no obligation to initiate litigation on such claims, and shall not be liable for any failure to do so.

By signing this declaration, I provide consent to the GIFAwards’ Organizing Committee to process my personal data, including but not limited to the collection, recording, systematization, accumulation, storage, modification (updating, revision), retrieval, use, transfer (dissemination, provision, access), anonymization, blocking, and deletion or destruction of personal data.

Sincerely,

[Applicant Signature] [Typed Name]

**Additional Attachments (Not required)**

*Should not exceed four pages in length.*

**CHECKLIST**

**of Items Required for Proposal Submission**

**Proposal Preparation**

* **General**
	+ Research area and topics fit the RFP
	+ Electronic Application Form (including templates and samples) used
	+ Formatted properly (typed, single spaced, one inch margins, font no smaller than Arial 10 pt)
* **Cover Sheet**
	+ All fields are completed
	+ Signed by both the Applicant and the institution representative
	+ A scanned copy included
* **Project Abstract**
	+ Minimum 200 – maximum 250 words
* **Public Summary**
	+ Minimum 200 – maximum 250 words
	+ Contains description of the research for a non-scientific community in non-scientific language
* **Project Narrative**
	+ Text is within ten (10) page limit, including graphs, tables, diagrams, etc.
	+ All required information included
	+ No URLs used
	+ Contributing authors names are included at end of section
* **References Cited**
* **Personnel Data**
	+ All fields are completed for all participants and does not exceed one (1) page each
* **Participant CV** the Applicant and all team members included
* **Letter of Support (LOS)**
	+ A Letter of Support (LOS) on institution letterhead from the applicant’s direct supervisor highlighting the position and expertise of the applicant
* **Applicant Statement**
	+ A signed and scanned copy included

**Proposal Submission**

Proposal materials:

* Prepared in English
* Compiled in the following separate document files: **MS Word (.doc) or Adobe Acrobat (.pdf)**
* Submitted through the GIFAwards website no later than **June 7, 2019 (23:59) Moscow Time**
1. If multiple, list all, and indicate a country of residence. [↑](#footnote-ref-1)
2. Do not resubmit project abstract [↑](#footnote-ref-2)
3. If multiple, list all, and indicate a country of residence. [↑](#footnote-ref-3)
4. If multiple, list all, and indicate a country of residence. [↑](#footnote-ref-4)